

International Social Studies Association (ISSA)

Consortium Constitution

Chapter 1 – General Provisions

1. Name

The Association shall be known as the International Social Studies Association (abbreviated to ISSA).

2. Office

The Association's office shall be at the location stipulated by the President. For now, it shall be located within the Japanese Educational Research Association for the Social Studies (JERASS).

3. Purpose

The Association mainly comprises social studies education academic research organizations with locations in the Asia-Pacific region. It exists for the purpose of allowing mutual exchange and cooperation between academic organizations for the furtherance of social studies education through international research and practical activities by member academic organizations.

4. Activities

The Association conducts the following activities in order to achieve the purposes described in Article 3.

1. Holding international academic conferences for research into social studies education
2. Collation and publishing of research results, beginning with the publication of the Association's journal
3. Promotion of international exchange and cooperation with other education research institutions
4. Sharing of information and joint research for the purpose of the furtherance of social studies education
5. Other activities for the achievement of the purposes of the Association

Chapter 2 - Member Academic Organizations

5. Membership of Academic Organizations

Academic organizations that endorse the purposes of the Association may complete the prescribed membership procedures, and obtain membership by a two-thirds majority vote of the Board.

6. Conditions of Membership

Only academic research organizations that meet all of the following criteria may become members of the Association. However, this requirement may be waived by the Board of Directors.

1. A social studies education academic research organization with locations in the Asia-Pacific region (this does not prevent multiple organizations from particular countries or regions from gaining membership)
2. 50 members or more
3. Active for 3 or more years

7. Rights

Members of member academic organizations may participate in all activities sponsored by the Association. Member academic organizations shall receive the Association's publications by completing the prescribed procedures.

8. Obligations

Member academic organizations must fulfill the following obligations.

1. The obligation to abide by the Consortium Constitution and related regulations
2. The obligation to comply with resolutions of the Association
3. The obligation to pay the prescribed admission fee and annual membership fee

9. Withdrawal

Member academic organizations are free to withdraw from the Association of their own volition.

10. Awards

The Association may grant awards by resolution of the Board to member academic organizations, their members, or any other researcher for achievements for the development of the Association or the furtherance of social studies education.

Chapter 3 - Officers

11. Officers

The Association shall have the following officers.

1. 1 President
2. 2 Vice-presidents
3. Directors: 1 Representative of each member academic organization
Chief Editor
Secretary General
Some others as nominated by the President
4. 2 Auditors

12. Election of Officers

Officers shall be determined as follows.

1. Selection by the President, based on nomination by the Board.
2. Appointment by the Vice-president after nomination by the President.
3. Appointment by the Directors after endorsement by a member academic organization or nomination by the President.
4. Selection by an Auditor after endorsement by the Board.

13. Period of Tenure of Officers

The period of tenure of Officers shall be as follows.

1. The period of tenure of Officers shall be 2 years; however, Officers may be reappointed.
2. If the position of President is vacant, then the Vice-president who has been serving in the position for the longest period shall serve as a proxy for the remainder of the term.
3. If a position becomes vacant for Vice-president, Directors, or Auditor, the president shall nominate a replacement and the period of tenure of said replacement shall be the remainder of the term of the predecessor.

14. Duties of Officers

The duties of Officers are as follows.

1. The President shall oversee tasks as the representative of the Association, and serve as Chairman of the Executive Committee.
2. The Vice-president shall assist the President, and serve as a proxy if the President suffers from any mishap.
3. The Directors shall participate in Board meetings, deliberate on proposals, and make resolutions concerning them.
4. The Chief Editor shall be in charge of planning and editing of academic publications.

5. The Secretary General shall be in charge of accounting, general administrative affairs, public relations and coordination and oversight of tasks.
6. The Auditors shall audit the budgets and affairs of the Association.

Chapter 4 - Board of Directors and Committees

15. Functions of the Board of Directors

The Board of Directors shall deliberate and make resolutions concerning the following matters. The Chairman of the Board shall be elected by the Directors.

1. Matters concerning nomination by the President or selection by an Auditor
2. Approval of changes to the Consortium Constitution
3. Approval of budgets, financial results, or business plans
4. Approval of membership
5. Determination of awards
6. Other matters put before the Board by the President

16. Board Meeting

The Board of Directors must be convened at least once per year. A proxy may be appointed by power of attorney from a Director.

17. Committees

The Board of Directors may create the following committees. As a rule, Directors shall belong to a committee. The Chairperson of a committee shall be appointed by the President from among Directors. Furthermore, the Chairperson of the Editorial Committee shall be the Chief Editor, and the Chairperson of the General Affairs Committee shall be the Secretary General.

1. Editorial Committee: Planning and editing of the Association's journal and other publications
2. General Affairs Committee: Accounting, general affairs, and public relations of the Association
3. Academic and Ethics Committee: Planning and promotion of international academic conferences and other research projects. Consideration of ethical issues
4. Public Relations Committee: Collation of information concerning research and education policy trends, and publicity of the Association

18. Special Committees

The Board may create some special committees. The composition of these committees shall be determined by the Board.

19. Advisers

The President may nominate several advisers with the approval of the Board of Directors. Advisers shall respond to inquiries about the operation of the Association, and may participate in meetings and state their opinions.

Chapter 5 - Executive Committee

20. Composition of the Executive Committee

The Executive Committee shall comprise the President, the Vice-president, the Chairpersons of the 4 committees and some other director nominated by the president.

21. Functions of the Executive Committee

The Executive Committee shall plan and execute the following matters.

1. Matters relating to the execution of business
2. Matters relating to the carrying out of business plans
3. Matters relating to the drafting of budgets and financial reports
4. Matters delegated to it by the Board of Directors
5. Other important matters

22. Meeting

The Executive Committee shall convene several times per year as necessary.

Chapter 6 - Accounting

23. Accounting

The following income shall be allocated to expenses of the Association. The fiscal year shall be from January 1 to December 31 each year.

1. Admission fee from member academic organizations - 200 US dollars
2. Annual membership fee from member academic organizations - 100 US dollars
3. Grants and donations
4. Other income

24. Purchase Cost of Journals

The journal will initially be issued in electronic format. Member academic organizations that wish to receive printed copies of the journal may receive the number of copies prescribed by

the Editorial Committee. Furthermore, printed copies of the journal in excess of the prescribed number will incur a separate charge, to be determined by the Editorial Committee.

25. Budgets and Financial Results

The President shall prepare a business plan and an income and expenditure budget within 2 months of the start of each fiscal year. Furthermore, the President shall also prepare business results and settlement of accounts for the previous fiscal year within 2 months of the end of each fiscal year. These documents must receive the approval of the Board of Directors after deliberation by the Executive Committee.

Chapter 7 - Supplementary Provisions

26. Amendments to the Constitution

The Consortium Constitution of the Association may be amended by a two-thirds majority vote of the Board.

27. Dissolution

The Association may be dissolved by a two-thirds majority vote of the Board of Directors.

Additional Provisions

1. Effective Date

This Consortium Constitution came into effect on the date on which it was ratified by the Board of Directors (January 1, 2009).

2. Interim Measures

All acts prior to this Consortium Constitution coming into effect are deemed to have been made under this Constitution.

Additional Provisions: (December 13, 2014 - Partial revision of Article 24)
 (October 17, 2015 - Partial revision to Article 5)
 (January 1, 2018 - Partial revision to Article 2 through Article 27)
 These revisions will take effect as January 1, 2018.